



GREEN BROOK ACADEMY

Founded 1979

Your Key To The Future

Proudly Serving The Special Education Community Since 1979

November 1, 2021

To: Parents/Guardians, Bus Companies, Bus Drivers
From: Green Brook Academy School Administration

RE: Inclement Weather Announcements

To communicate school closings or delayed openings, Green Brook Academy has implemented the following communication procedures:

1. **TEXT MESSAGE WILL BE SENT TO THE NUMBER WE HAVE ON FILE FOR YOU.**
 - a. **IF YOU HAVE CHANGED YOUR PHONE NUMBER, PLEASE CONTACT THE SCHOOL OFFICE TO UPDATE OUR INFORMATION.**

2. **YOU CAN CALL THE SCHOOL.**

- The school's message line will be updated to reflect the status of the school day between 6:00 -6:30 a.m.
- The school phone number for announcements is: **732-469-8677 x24**

3. **CHECK THE TV**

- The following television stations will have the school announcement:



News 12 New Jersey

4. **CHECK THE INTERNET**

- The following WEBSITES will have the announcement:



At: www.nj1015.com/closings/



At: <http://newjersey.news12.com/>

Sincerely,

Colleen D. Motzel
Director/Principal